

SMOKING POLICY

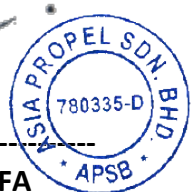
Asia Propel Sdn Bhd (AP) acknowledges that smoking is a personal choice. However, in line with our commitment to Health, Safety and Environmental (HSE) standards, we recognize that smoking and exposure to second-hand smoke pose serious and long-term health risks.

To support a safe and healthy working environment, smoking is strictly prohibited in all enclosed and shared spaces, including but not limited to:

- a) All permanent and temporary offices, accommodations and corridors
- b) Common areas such as kitchens, pantries and recreation rooms
- c) Storerooms, warehouses and storage areas
- d) First aid rooms, clinics and medical facilities
- e) Mechanical, electrical and utility rooms
- f) Any other areas designated as non-smoking by AP management or site leadership

Where smoking is permitted, designated smoking zones will be clearly identified.

All personnel who use designated smoking areas are expected to maintain cleanliness, properly dispose of cigarette waste and ensure no cigarette butts remain lit to prevent fire hazards. Compliance with this policy is essential to maintaining a safe and respectful working environment for all.



MOHD FAUZI MUSTAFFA
(MANAGING DIRECTOR)
DATE : 19th July, 2025