

CYBER SECURITY POLICY

1. PURPOSE

This Acceptable Use Policy sets out the proper use of Asia Propel Sdn Bhd's technology resources. The aim is to maintain the security, reliability and confidentiality of our systems and data.

2. SCOPE

This policy applies to all employees, contractors and third-party users who access or use Asia Propel's technology resources.

3. ACCEPTABLE USE

- a) Internet usage should support work-related activities. Limited personal use is permitted, provided it does not interfere with job responsibilities.
- b) All business communications must be conducted through official Asia Propel email accounts. Personal email accounts must not be used for company matters.
- c) Only authorized personnel may install software on company devices. Users must not install unauthorized software or applications.
- d) Users must handle sensitive data responsibly and ensure it is stored and transmitted securely. Confidential information must not be shared without proper authorization.

4. PROHIBITED ACTIVITIES

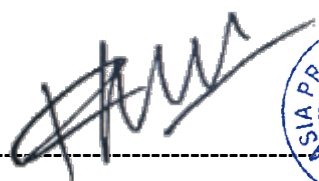
- a) Accessing, downloading, or sharing illegal or inappropriate material.
- b) Using company systems for personal business or financial gain.
- c) Attempting to bypass security controls or gain unauthorized access to systems.
- d) Sending or engaging in any form of harassment or offensive communication.

5. MONITORING AND ENFORCEMENT

Asia Propel reserves the right to monitor the use of its technology resources. Any misuse or violation of this policy may lead to disciplinary action, up to and including termination.

6. ACKNOWLEDGMENT

By using Asia Propel's technology systems, users confirm they have read, understood, and agree to comply with this policy.



MOHD FAUZI MUSTAFFA
(MANAGING DIRECTOR)

DATE : 19TH July, 2025

